



living water

### Childcare Reimbursement Form

Living Water Church  
1284 Sugarloaf Road  
Hendersonville, NC 28792

828-698-4664  
tbirkhead@livingwaterbaptistchurch.org

### Reimbursement Payable to:

Name

Address

City

State

Zip

Phone#

Group Leader Name

*Please fill out ONE form per event.  
Form must be submitted within 30 days of event.*

Event Name	Date(s)	# of Children	# of Hours	Amount

*For individual sitters, please use the chart below.*

### Individual Reimbursement Chart

Number of Children	Hours of Event			
	1	2	3	4
1	\$7.00	\$14.00	\$21.00	\$28.00
2	\$7.50	\$15.00	\$22.50	\$30.00
3	\$8.00	\$16.00	\$24.00	\$32.00
4	\$8.50	\$17.00	\$25.50	\$34.00

*Group setting of 5 or more children will be paid at a rate of \$9 per hour.  
Please mail, email or drop off this form to the attention of Tony Birkhead.*

Childcare expenses are processed in the following ways:

- We reimburse parents at a set rate for the cost of an individual babysitter.
- One childcare reimbursement form is to be filled out by each couple/parent per event attended.
- Group members submit to their Small Group Leader for approval, who then returns completed and signed forms to the Living Water Office (put in "office" box outside of offices, email to amckay@livingwaterbaptistchurch.org or fax to 698-8966).
- A check will then be issued and mailed to each couple/parent within 2-3 weeks.

For Office Purposes only:

Signature of Small Group Leader and Date

Signature of Executive Pastor and Date